

HIRING PROCESS POLICE OFFICER QUINCY, ILLINOIS

Applicants must meet the following qualifications:

1. **RESIDENCY:** Applicant must agree to reside within 40 miles of Quincy City Hall, 730 Maine St. The boundary extends into Missouri and Iowa and does not require residency in Illinois.
2. **EDUCATION:** High School diploma or equivalent is required. Associates Degree Preferred.
3. **AGE:** Must be at least 20.5 years of age and under 35 years of age at the time of written exam but must be at least 21 years of age and under 36 years of age at time of appointment, pursuant to the Illinois Municipal Code as amended (65 ILCS 5/10-1-1 et.seq.). No upper age restrictions for lateral entry applicants. Military veterans shall be allowed to exceed the maximum age provision by the number of years served on active military duty, but by no more than 10 years.
4. **TESTING:**
Step 1: All non-lateral entry applicants must pass the written examination with a score of 70% or higher and complete a physical agility demonstration.
Step 2: All lateral entry applicants, as well as those applicants successfully completing Step 1, must pass an interview and a background investigation.
Step 3: Prior to being hired, all applicants must successfully complete the following tests: psychological, polygraph, medical examination, drug screening.

- LATERAL ENTRY:** Lateral entry applicants are those individuals that are currently employed as a full-time law enforcement officer with another law enforcement agency and:
- Have a minimum of two years' experience in law enforcement.
 - Have successfully completed a probationary period with their current agency.
 - Prior to being hired, all applicants must successfully complete the following tests: psychological, polygraph, medical examination, drug screening.

STARTING SALARY*

\$61,480.70 - \$63,632.52

Lateral Entry \$68,981.23 - \$86,015.16

Top salary includes educational incentives

(*Labor agreement is currently being negotiated; salary will be adjusted with approval of new contract)

Plus, subsequent increases and benefits

The City of Quincy is an Equal Opportunity Employer. The Quincy Police Department is a Veteran's OJT Facility. **Women and minorities are encouraged to apply.** The Quincy Police Department has lateral entry for active full-time law enforcement officers. Starting salary for lateral entry officers will be based on the officer's level of experience up to 5 years.

Applications are available starting June 11, 2025, online at <https://www.quincypolicedepartment.com/employment/> at the Quincy Police Department, 530 Broadway, Quincy, IL 62301 anytime, or at Quincy City Hall, 730 Maine Street, Quincy, Illinois, 62301, from 8:30 a.m. to 4:30 p.m., Monday through Friday. The application must be emailed to the Board of Fire and Police Commission at fire&policeboard@quincyl.gov no later than **4:30 p.m. on Friday, July 18, 2025**. Electronic or handwritten signatures are acceptable. Paper copies of the application will not be accepted. If you need assistance submitting your application, please contact Deputy Chief Tyler or Deputy Chief Wiemelt at 217-228-4480. If you have any questions, contact the Fire and Police Commission by email or by phone 217-228-7700, or call the Quincy Police Department at 217-228-4470.

Testing for non-lateral entry applicants will be on Saturday, August 16, 2025. The physical agility demonstration will begin at 9:00 a.m. Applicants should report to Flinn Memorial Stadium, 4400 Maine Street. **The written test will be held at 1:00 p.m. at the Quincy Regional Training Facility, 1900 Seminary Road.** Parking is available on the east and west side of the building.

Applicants may order the "Police Aptitude and Character Test, PACT Candidate Orientation Guide" by clicking the following link: <https://www.fpsi.com/product/pact-orientation-guide>. The **PACT Candidate Orientation Guide** is a helpful tool to prepare for the exam and can be downloaded as a PDF file and saved or printed. A payment of \$20 can be submitted via a PayPal account or on FPSI's website using a credit/debit card. Once payment is submitted, the download link will be located on the order details-checkout status page. Applicants must pay close attention to ALL instructions on both FPSI and PayPal's websites in order to access the instant download successfully.

CITY OF QUINCY
APPLICATION FOR EMPLOYMENT
BOARD OF FIRE AND POLICE COMMISSION
POLICE OFFICER
2025

DATE: _____

INSTRUCTIONS: This application must be filled out completely. If handwritten, print neatly and accurately – completed information **MUST** be easily read by others. All statements made in your application are subject to verification. Incorrect statements will bar or remove you from employment.

Last Name		First Name		Middle Name			
Mailing Address		City		State		Zip	
		Cell Phone		Work Phone			
Home Phone		Date of Birth		Email Address			

List any nicknames or aliases you have used or been known by

Have you ever been convicted of a felony? Yes No
 (*As described in item #4 below)

Do you possess a valid driver's license? Yes No

Do you have a college degree? Yes No 4 year 2 year

Are you a veteran of the United States Military? Yes No

Are you a certified police officer with more than 2 years of active service time? Yes No

As an applicant, you agree to and understand the following:

1. The City of Quincy is an equal opportunity employer. Pursuant to law, discrimination because of race, color, religion, national origin, physical or mental handicap, or status as a disabled veteran or veteran of the Vietnam era is prohibited. If you believe you have been discriminated against, you are encouraged to contact the City's Human Resources Director or you may notify the appropriate federal or state agencies.
2. You must meet minimum/maximum age requirements of applicable laws.
3. Your eligibility for a City of Quincy Police pension is based on the requirements set forth by the Police Pension Board, the provisions of which will be provided to you upon your employment.
4. *No record of conviction of a felony or misdemeanors as identified in the Illinois Police Training Act (50 ILCS 705 et seq.), or a crime involving moral turpitude.
5. Non-lateral entry candidates who attain a passing score of 70% or more on the written test will be scheduled for an interview with the Fire and Police Commissioners. The candidates chosen from the interviews will be placed on a list of eligible candidates. Candidates on this list, as well as lateral entry candidates, will be required to complete a background investigation packet.
6. The City of Quincy shall conduct investigations, including verifications of prior employment history, criminal and driving records, education and personal and business references. By signing the application, you indicate your awareness that false statements or failure to disclose information may be sufficient to disqualify you for employment, or if employed, may result in your dismissal.
7. The Board of Fire and Police Commission of the City of Quincy reserves the right to conduct such additional testing as it sees fit to qualify applicants for employment.

CERTIFICATION OF APPLICATION

I hereby certify that there are no misrepresentations in or falsifications of these statements and answers to questions. I am aware that should investigations disclose such, my application will be disqualified, my name removed from all eligible lists, and my applications for future positions will not be accepted. I am also aware that falsification of this application or any accompanying data may result in my dismissal from any position with the City of Quincy. I understand that acceptance of employment does not create a contractual obligation upon the City to continue to employ me in the future.

Signature

Date